



ACSDA MONTHLY MEETING

January 20, 2017

Present:	Miles Williams	Geri Fraser	Jeff Squires
	Lee Thomas	Kevin Delong	Carl Allen
	Ben Lothrop	Claudia Garland	David Guerrette
	Joe Bergan	Laurie Nelson	

Treasurer's Report – Current balance = \$7,089.59. Ordered bags, pens, and lanyards, for = \$866.56. Waiting on order of hats w/ ACSDA logo (about 150 count).

Secretary's report - reviewed and accepted as written.

Discussion was held on the current draft of the schedule for the 2017 ACSDA Symposium

- Geri/Miles area waiting on short/brief bios for each instructor/presenter of the various subject matters on the course agenda.
- A \$5 fee/per person will be charged to be able to award Continuing Education Units (CEUs) for Symposium attendees. This cost will be built into the registration fees for the Symposium. Miles mentioned the importance of having an accurate class attendance roster taken for this CEU accountability. Discussion on having ACSDA members monitor classes/attendance roster. This will be finalized as we get closer to the week of the Symposium.
- There will be no charge/cost for the facility use (classrooms and conference facility) just for the meals
- DigSafe/MUST Breakfast and Safety Seminars are all scheduled and registration is open (info on registration was included for ACSDA members in the December monthly meeting minutes)
- Group discussed lunches on Tuesday, April 4th cost will be \$10/person and be served in the Reed Commons cafeteria. Members discussed costs of various courses and learning modules being offered at the Symposium. These will be listed/stipulated in the final printed program brochure
- Day 3 April 5th Fees discussed. Pre-registration = \$40.00; at the door = \$50.00; Student rate = \$20.00
- Vendors – set-up @6:00AM; Open @ 07:00 go until 16:00 (4:00PM)
- Tractor Safety course/seminar – FFA and 4-H students will be attending (they need tractor safety training to enter different competitions).
- NMCC's new liaison with ACSDA is Heather Libby, and she will be working on scheduling classroom space and use of truck garage/bay in the Diesel Hydraulics shop area for the Tractor Safety course. Heather will be assisting with a NMCC Campus Map to be handed out at the Symposium registration desk.
- Geri mentioned that some vendors have inquired about possibility of teaching some classes at this year's Symposium. Geri offered to coordinate getting these possible presenters info to Miles for inclusion into the Symposium Agenda if possible time/room(s) allow.

- Laurie inquired about the possibility of having some of the HR classes offered twice in the scheduled to give attendees a chance if course conflicts schedule conflicts arise. The consensus was to try and offer the following courses a 2nd booking in the schedule; Active Shooter, Worker's Comp, Marijuana in the Workplace, and Bullying in the Workplace. Miles offered to contact various presenters and work on this double booking schedule for the Symposium.
- Miles brought up the idea of the ACSDA being a sponsor and setting up a table/booth at next year's 2018 Potato School Conference usually held in January. This would be a good opportunity to network/and do outreach to the agricultural sector to a greater extent. All members were in favor of pursuing this activity.
- Discussed vendors and sponsors. Current sponsorship levels; \$200, \$400, \$600, and \$1,000 Gold Sponsor. Possible sponsors (needing confirmation) included; Columbia Forest Products, MEMIC, Safety Works/MDOL, NMCC, McCain Foods, UMPI and Huber. Joe Bergan stated that he had budgeted in Huber as a sponsor for this year. Miles will talk with UMPI and MMG about sponsorship. Lee offered to talk with Lowes, FA Peabody, and Soderberg Construction Co., for possible sponsorships. Miles encouraged members to be thinking of door prizes that could be donated by area businesses and to approach them. It would be good to mention to prospective sponsors the \$\$ given toward NMCC scholarships and endowment fund by ACSDA from proceeds of the Symposium.
- Miles will be ordering another batch of ACSDA business cards to hand out. Discussed using Visa Print on-line services for this order.
- Geri/Miles are planning on sending out the Symposium agenda packet to possible attendees by the end of January.

***Attached to these minutes –
The most current DRAFT of the 2017 Safety Symposium.***



2017 ACSDA Safety Symposium Schedule

DRAFT

Registration Monday, Tuesday, Wednesday each day 7:00 - 8:00

Monday April 3, 2017

07:30 - 11:30	M.U.S.T./Dig Safe Breakfast & Safety Seminars	Dig Safe Laura Bailey
12:30 - 4:30	OSHA 10 Hr 1926 Construction Standards-\$20	Joe Bergan, Carl Allen -Huber Safety
12:30 - 4:30	OSHA 10 Hr 1910 General Industry-\$20	Karl Jackson- NMCC Instructor

Tuesday April 4, 2017

8:30 - 4:00	OSHA 10 Hr 1926 Construction Standards-\$20	Joe Bergan, Carl Allen- Huber Safety
8:30 - 4:00	OSHA 10 Hr 1910 General Industry-\$20	Karl Jackson- NMCC Instructor
8:30 - 4:00	NFPA Life Safety Code -\$20	Richard McCarthy Asst State Fire Marshall
8:30 - 4:00	First Aid/CPR -\$70/person (includes meal)	Tim Guerette, Paramedic Ret.
8:30 - 2:30	Defensive Driving -\$50/person	Dale Gilbert, Me Bureau of Highway Safety
8:30 - 2:00	Beyond Zero Motivational Presentation- (free)	Cianbro Exec - Mike Bennett

Wednesday April 5, 2017

07:00 - 04:00	Vendors Exhibits Open	Gymnasium
8:30 - 9:30	Tractor Safety Bullying in the Work Place Weather Safety Respirators/PPE Return to Work Programs New Walking/Work Surfaces, OSHA Stds Fire Prevention and Safety	Tom Hale, School Teacher Ret. Ben Lothrop, Maibec Safety Mgr. Jesse Belanger, Depty Dir. Aroostook EMA Nate Allen, Capt - PI Fire Dept Adam Simoes, - CPT Mark Heffron US Dept of Labor Reg 1 Boston Grant Spinney, Fire Prev Officer -PIFD
10:00 - 11:00	Safety Committees Body mechanics/Stretching in the work place Active Shooter Bus. Preparednss, cyber security, rcvrng from disaster Worker's Comp, M-1 Guidelines	Miles Williams, Smith Farms Safety Mgr. Adam Simoes, - CPT Officer Reed - Presque Isle PD Darren Woods, Dir. Aroostook EMA Dr. Jones, Eastern Maine Health Systems
11:30 - 1:00	General Session/Lunch	@ Edmunds Conference Center Keynote Speaker-State Fire Marshall
1:00 - 2:15	Vendor viewing	Gymnasium
2:30 - 3:30	Pesticide Safety Bullying in the Work Place Safety for Seniors -(Free to Seniors) Marijuana in the Workplace Rigging-Use and Inspections	Jim Dwyer, Crop Specialist UMCE Service Ben Lothrop, Maibec Safety Mgr. Steve Farnham Dir. - Aroost. Area Agency on Aging Dr. Jones, - Eastern Maine Health Systems Scott Gove Fastenal
3:30 - 4:00	Vendor viewing	Gymnasium
4:00 - 4:15	Closing Session	Miles Williams

Updated on 1/24/2017 - based on comments/minutes of ACSDA mtg 1/20/17